

## **2.12. INTELLECTUAL FREEDOM**

**2.12.1. TERM:** One year (appointed by the President)

**2.12.2. PURPOSE:** To make association members aware of the student's right to read and view materials.

**2.12.3. COMPOSITION:** Committee members will represent elementary schools, middle schools, and high schools from different parts of the state.

### **2.12.4. DUTIES:**

2.12.4.1. To form a base of support for the librarian who needs to consider controversial materials when the curriculum calls for such materials.

2.12.4.2. To be available for consultations and maintain a variety of appropriate literature and bibliographies for the use of those who may need to answer complaints or questions about library holdings.

2.12.4.3. To maintain contact with the KLA Intellectual Freedom Committee

2.12.4.4. To prepare an annual written report, in triplicate, to be presented to the Board of Directors at the last KSMA Board meeting

### **2.12.5. EXPENSES:**

2.12.5.1. Expense vouchers must be completed, signed, and submitted to the treasurer before any bills can be paid.

2.12.5.2. Receipts or invoices must accompany all vouchers; however, receipts for mileage expenses are not necessary.

2.12.5.3. Any expenses incurred while in office must be submitted for payment at least 10 days prior to the fall KLA meeting. This will enable the treasurer to pay any bills and prepare the books for audit.

2.12.5.3.1. If this deadline cannot be met, a written explanation should accompany a completed and signed voucher and should be submitted to the treasurer prior to the fall KLA/KSMA joint conference.

2.12.5.3.2. Invoices/receipts should be submitted as soon as possible.

2.12.5.4. Travel expenses for members of the Board of Directors and appointees attending KSMA Board of Directors' meetings are allowed at the rate of KLA mileage per car for meetings not held in conjunction with conferences or regular annual meetings such as

the fall KLA/KSMA joint conference. If the meeting is held 100 or more miles from a member' s home, \$50.00 per night lodging expense is allowed.