



## **SAMPLE COPY OF A RESOLUTION**

### **RESOLUTION OF THANKS**

WHEREAS, Celeste Moore is retiring after nineteen years of service to libraries, and

WHEREAS, Celeste Moore has served as school library media consultant for the Kentucky Department of Education from 1976-1979 and as branch manager for program development at the Department of Libraries and Archives form 1979-1985; and

WHEREAS, Celeste Moore has worked enthusiastically and energetically with school and public libraries for continued improvement of libraries in Kentucky,

THEREFORE, BE IT RESOLVED, That sincere appreciation is extended to Celeste Moore for her dedication and service to Kentucky libraries, and that she be presented with a copy of this resolution as a token of our appreciation and gratitude.

September 1985

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Linda Perkins, President

**RESOLUTION  
REQUEST FORM**

NAME OF NOMINEE:

\_\_\_\_\_

LAST	FIRST	MIDDLE/MAIDEN
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TITLE OR POSITION:

\_\_\_\_\_

SCHOOL: \_\_\_\_\_

SCHOOL ADDRESS:

\_\_\_\_\_

\_\_\_\_\_ ZIP \_\_\_\_\_

SCHOOL PHONE: (\_\_\_\_\_) \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE: (\_\_\_\_\_) \_\_\_\_\_

REASON FOR RESOLUTION: (Death, Retirement, Appreciation, Achievement, Service)  
Please include all information about the nominee that tells why you think KSMA should honor this person. If more space is needed, use a blank sheet of paper to complete the request and attach.

NOMINATED BY: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_